

CONSTITUTION OF
THE CHICO STATE RUGBY ALUMNI & BOOSTERS ASSOCIATION

Article I- Name

The name of this organization is The Chico State Rugby Alumni & Boosters Association, hereafter referred to as the Association.

Article II – Object

This Association is formed to promote the advancement of the interests of The Chico State Rugby Football Clubs and to promote closer fellowship among the alumni of The Chico State Rugby Football Clubs.

Article III – Membership and Dues

Section 1: All former members of The Chico State Rugby Football Clubs who have competed in at least one regular season are eligible for membership in the Association.

Section 2: Such non-alumni who express an interest in membership in the Association may be granted associate membership in the Association. Associate Members may not hold office or vote on matters of the Association.

Section 3: Dues are equal to a lump sum annual payment of \$120 or a reoccurring payment of \$10 per month through the Association's website.

Section 4: Membership in good standing is defined as having membership dues paid for the current year.

Article IV – Officers

Section 1: The officers of the Association shall consist of President, Vice President, Secretary, and Treasurer, all of whom must hold membership in the Association.

Section 2: The duties of the officers shall be such as are generally exercised by such officers, and such as may be assigned to them respectively by the Board of Governors from time to time.

Article V - Duties of Officers

Section 1: President: The President shall preside at all meetings of the Association, and shall be chairperson of the Board of Governors and an ex officio member of all committees.

Section 2: Vice President: In the absence or disability of the President, or at the request of the President, the Vice President shall perform the duties of the President. If the office of President becomes vacant, the Vice President shall become President for the unexpired term. The Vice President shall serve as the Chair of the Meetings and Programs Committee.

Section 3: Secretary: The Secretary shall have the custody of the names and addresses of the alumni in the area provided by the Association. The Secretary shall record all changes, notifying immediately the Association of any additions or corrections to the list. The Association shall not release the list for political or commercial purposes. Any person violating this policy is subject to expulsion from office by the Board of Governors of the Association. Release of the list shall be made only on approval of the Association, subject to the constitution of the Association. The Secretary shall serve as the Chair of the Membership Committee.

The Secretary shall send out all notices of meetings and shall make reports of all meetings and activities of the Association available to its members. The Secretary shall assist the President of the Association.

Section 4: Treasurer: The Treasurer shall supervise all receipts and expenditures and shall be the ex officio member of the Meetings and Programs Committee in charge of handling financial arrangements for the meetings. If dues are charged, the Treasurer shall collect and disburse them subject to the approval of the Board of Governors.

Article VI - Board of Governors

Section 1: Board of Governors, all of whom must be members of The Chico State Rugby Alumni & Boosters Association shall consist of:

- a. The above-named officers.
- b. Five members at large elected to the board by the membership of the Association as outlined in Article IX.
- c. Two student representatives (one each from the Men's Rugby Club and Women's Rugby Club) selected by the board to serve as ex officio voting members.

Section 2: The Board of Governors shall have full power to fill all vacancies.

Section 3: The Governance of the Association and the direction of its activities shall be vested in the Board of Governors.

Section 4: A meeting of the Board of Governors must be called by the President of the Association upon written request of at least three members of the Board of Governors.

Section 5: The Board of Governors shall hold two meetings per year and others at the discretion of the President.

Article VII - Membership Meetings

Section 1: At least one annual Association meeting must be held each year

Section 2: There shall be such other meetings each year as the President, with the approval of the Board of Governors of the Association, deem desirable.

Section 3: The President of the Association must call a membership meeting upon the written request of ten percent of the members of the Association. Upon failure of the President to call such a meeting within ten business days of such request, the meeting may be called by any other officer or member of the Board of Governors, or by the petitioning members. In such instance, the officer or member of the Board of Governors who called the meeting shall send due notice of the time, place and purpose of the meeting to all members of the Association.

Section 4: Where this constitution fails to provide authority for procedure, Robert's Rules of Order shall be used.

Article VIII - Committees

Section 1: The President of the Association shall appoint the following standing committees with the approval of the Board of Governors:

- a. Meetings and Programs: It shall be the function of this committee to organize the meetings of the Association; plan the program; obtain the publicity for them; and to get notification by mail, electronic means or phone, to the alumni of the Association.
- b. Membership: It shall be the duty of this committee to document and maintain the records of the membership for the Association.

Section 2: The President of the Association, with the approval of the Board of Governors, shall appoint such additional committees as in the President's judgment the interests of the Association may require, and may prescribe the duties of such committees.

Article IX - Elections

Members of the Board of Governors shall be elected each year at the annual meeting and shall hold office until their successors have been elected and qualified. The terms will be staggered. Nine board members shall be elected in 2014, three for one-year terms, three for two-year terms, and three for three-year terms. All subsequent elected terms shall be for three years. Elections will be held at the annual meeting to replace board members whose terms have expired. The Board of Governors of the Association will select the aforementioned officers. In order to hold elected office, candidates must have been members of the Association for one year prior to elections.

Article X - Bylaws

The Association is permitted to establish by-laws at any regular board meeting of the Association, a quorum being present, by a two-third vote of all board members present, provided that notice of such proposed bylaw(s) shall have been mailed or e-mailed to each board member at least ten days before such meeting. No amendment or addition to the bylaws can be made which is not in harmony with the Association constitution.

Article XI - Adoption

This constitution shall be officially adopted upon its approval by a majority vote of the members of the Association in attendance at any regular or special meeting of the Association.

Article XII - Amendments

This constitution may be amended by a majority vote of all members present at any duly-called meeting of the members of the Association.